

*Renaissance Secondary School*

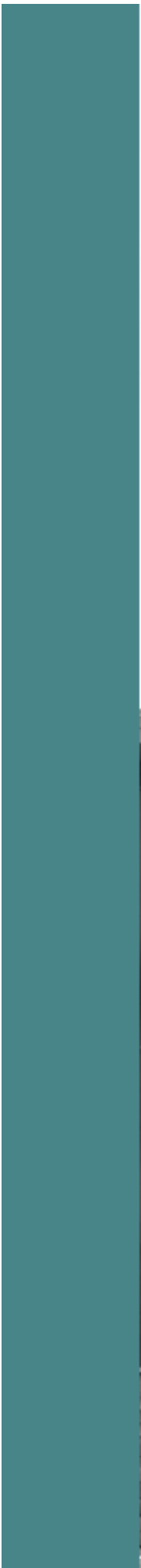
**PARENT  
HANDBOOK**



23

24

WE  
ARE  
CREW  
not  
passengers



## 2023-2024 Renaissance Secondary Calendar

July							August							September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			
October							November							December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
														31						
January							February							March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6					1	2	3						1	2
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23
28	29	30	31				25	26	27	28	29			24	25	26	27	28	29	30
														31						
April							May							June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	

<b>KEY:</b>	<p><span style="display: inline-block; width: 15px; height: 10px; background-color: #008080; border: 1px solid black;"></span> SCHOOL IN SESSION Teal/Navy</p> <p><span style="display: inline-block; width: 15px; height: 10px; background-color: #ADD8E6; border: 1px solid black;"></span> No Students - Teachers &amp; Staff Only</p> <p><span style="display: inline-block; width: 15px; height: 10px; background-color: #A9A9A9; border: 1px solid black;"></span> No School - Breaks/Holidays</p> <p>- Fall Break: Oct. 16th - 20th</p> <p>- Thanksgiving Break: Nov. 20th - 24th</p> <p>- Winter Break: Dec. 25th - Jan 5th</p> <p>- Spring Break: March 18th - 22nd</p> <p><span style="display: inline-block; width: 15px; height: 10px; background-color: #FFB6C1; border: 1px solid black;"></span> New Teacher Orientation</p> <p>- July 28th &amp; 31st</p> <p><span style="display: inline-block; width: 15px; height: 10px; background-color: #32CD32; border: 1px solid black;"></span> Half Day - Last Day of School: May 24th</p>	<p>Aug. 1, 2, 3, 4 &amp; 7 - All Staff/Teachers</p> <p>Aug. 4 - Listening Conferences</p> <p>Aug. 8 - First Day of School</p> <p>Oct. 23 - Professional Development</p> <p>Nov. 30 &amp; Dec. 1 - Prof. Development</p> <p>Dec. 22 - Teacher Work Day</p> <p>Jan. 8 - Professional Development</p> <p>Feb. 16 - Professional Development</p> <p>March 25 - Professional Development</p>
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*Approved by RSS BOD: February 8, 2023*

**2023-2024 School Hours:**

Middle School 9:00am-4:25pm

High School 9:05am-4:25pm

<b>Middle School</b>		
<b>Period</b>	<b>Times</b>	<b>Block</b>
1	9:00-9:50	Advisory Crew / Flex
2	9:53-11:16	Period 2
3	11:19-11:56	Period 3
Lunch	11:56-12:38	Lunch
3 (cont'd)	12:38-1:23	Period 3 (cont'd)
4	1:26-2:49	Period 4
5	2:52-3:37	X-Block
6	3:40-4:25	X-Block

<b>High School Schedule</b>		
<b>Period</b>	<b>Times</b>	<b>Block</b>
1	9:05-10:28	Period 1
2	10:31-11:16	Advisory Crew / Flex (Per 2)
3	11:19-12:42	Period 3
Lunch	12:42-1:26	Lunch
4	1:26-2:49	Period 4
5	2:52-3:37	X-Block
6	3:40-4:25	X-Block

**2023-2024 Lunch Schedule**

<b>LUNCH</b>	<b>Grade(s)</b>
11:56-12:38	Middle School
12:42-1:26	High School <i>(off campus privileges 10th-12th only)</i>

**Please note that during school hours, no DoorDash or food delivery services may be used to make deliveries to the premises.**

# ATTENDANCE

## **Attendance Overview**

Regular and punctual class attendance is integral to a student's personal development and achievement. Educational research shows a direct correlation between regular attendance and success in school. Colorado Compulsory Attendance law requires regular attendance for every child from the ages of six through 16 years of age and parents, guardians, and legal custodians of these students are obligated by state law to ensure the child's attendance.

Expeditionary Learning requires regular attendance and significant student participation on a daily basis. It is incredibly difficult for students who miss school frequently to be successful here at Renaissance. The collaborative nature of project-based learning means that every time a student comes into a class late, or leaves a class early, it affects the learning of everyone in that classroom. Students who are not interested in attending school regularly are strongly encouraged to consider whether our crew based, collaborative, project-based learning is an appropriate fit.

A student is considered "habitually truant" under state law if the student has the equivalent of 4 or more days of unexcused absences in one month or the equivalent of 10 or more days of unexcused absences in a school year. A student is considered "chronically absent" when absent 10 percent or more of the days enrolled in the public school year during the school year; all absences are included - unexcused, excused, and suspensions.

## **Renaissance Secondary School Attendance Policy**

- Absences are defined as missing school for any reason; periods of absence exceeding four days in one month or 10 days during the school year require completion of the [Absence Excusal Request Form](#).
- Students arriving late or leaving early require the following for excusal:
  - A parent must call the Attendance Line or provide a written note.
  - If arriving late a student must sign in and obtain a pass from the front office.
  - If leaving early a student must sign out at the front desk.
- Advisory is an assigned class and is considered in overall attendance.
- For purposes of enforcement, five tardies will be equivalent to one unexcused absence in each class.
- Open campus applies ONLY to lunch periods for 10th, 11th, and 12th grade students.
- A student must be present at school for greater than 50% of the assigned school day, which includes Advisement, in order to participate in after school rehearsals, performances, practices, and competitions.
- Any student who is absent for 10 unexcused days total in one school year may be considered truant under Colorado law. In these instances, Renaissance will meet with the parents to consider whether or not Renaissance is the best choice for that student.

## **Excused Absences**

Excused absences are those resulting from:

- temporary or extended illness or injury
- physical, mental, or emotional disability
- family emergencies
- absences excused by the principal or designee through the [Absence Excusal Request Form](#)
- absences pursuant to school release permits under District policy JGD
- absences which occur when a student is in custody of a court or law enforcement authority
- absences due to suspension or expulsion
- any other absence approved by administration, including fieldwork and extracurricular early release
- If a student is in out-of-home placement as defined by C.R.S. 22-32-138(1) (e), absences due to court appearances and participation in court-ordered activities shall be excused.

Absences that do not meet these criteria will be considered unexcused. After four days of absence in one month or 10 days during the school year, all absences will require completion of the [Absence Excusal Request Form](#). To be considered excused, the school must concur with the parent that the reason for the absence and/or tardy is valid.

Parents may not excuse students from class because they are not prepared or because they need to do work for another class. Parents may not excuse students from class because they overslept. Only parents and legal guardians may call to excuse a student.

Students who are excused must leave school grounds.

Students with excused absences are responsible for contacting their teachers before or immediately upon return to school in order to collect work missed during their absence. Students should use teacher websites and email to obtain assignments while absent.

### **Unexcused Absences**

Unexcused absences are those for reasons that, with or without knowledge and approval of the parent, are not acceptable to administration. These include, but are not limited to:

- Absences from a single period or multiple periods without parent notification by note or phone
- Absences where appropriate reporting did not occur within 48 hours
- Absences where the parent and school did not grant permission for the absence

Students with unexcused absences are responsible for work missed and are expected to complete the work for their own benefit upon return to school.

Behavioral consequences for unexcused absences can include, but are not limited to: required attendance at academic advisement and/or detention as a demonstration of the student's intention to progress toward graduation.

Each teacher will establish a classroom policy regarding the acceptance of late work as a result of unexcused absence.

### **Absence Notification**

Parents are required to notify the Renaissance of any absence, late arrival, or early departure. A parent or guardian must call the Attendance Line within 48 hours of an absence in order to provide an appropriate excusal. The call **MUST** include a reason for absence or departure.

- Any message that does not contain a reason for absence will be considered unexcused.
- Any absence not phoned in within 48 hours will be considered and remain recorded as unexcused.

If arriving late or leaving early with an appropriate excusal:

- A parent must call the Attendance Line or provide a written note. If excusing after 1pm each day, the parent must enter the building to sign the student out.
- A student must obtain a pass from the front office and must sign in or out.
- Any violation of these procedures will result in a recorded unexcused absence or tardy.

### **Academic Sanctions**

In accordance with state law and DCSD policy, students may be denied credit for a course if, in the estimation of the teacher and Renaissance Secondary administration, the student has missed so much class that he or she will not be able to meet academic standards of the course.

Teachers or administrators may initiate this process once a student has reached:

- 6 period absences in a course in any given term.
- 12 period absences in a course in any given semester.
- 24 period absences in a course in any given year.

Teachers and an administrator will contact parents and students regarding any concerns about attendance prior to initiating this process.

ATTENDANCE LINE

720.689.6121

[attendance@rensec.org](mailto:attendance@rensec.org)

### **Picking up your student early?**

Please call the office 5-10 minutes ahead of time to have your student ready to go.

720.689.6120

## CARLINE INFORMATION

### DROP-OFF

- Drop-off begins at 8:40 am; supervision begins at 8:30 am
- Please pull your car ALL of the way up to the car in front of you before letting your student(s) exit the car
- Stay in your lane to exit the campus; please wait for the car in front of you to finish unloading

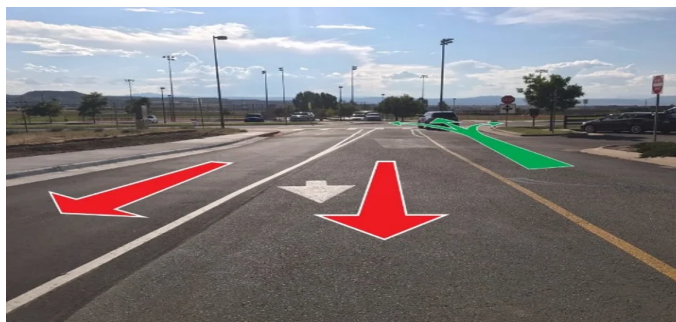


### PICK-UP

- Please plan to pick up your child promptly after school, as no supervision is provided
  - Middle school students are dismissed at 4:25pm
  - High school students are dismissed at 4:25 pm
- Heavy car and foot traffic should be expected out of the campus between 3:40 pm and 4:10 pm due to Renaissance Elementary dismissal
  - Renaissance Elementary parents utilize the Renaissance Secondary lanes and traffic circle for carline
  - If you need to pick up a student between 3:40pm and 4:10pm, please plan ahead to park and walk
- Cars may line up and allow students to load ANYWHERE along the curb; the center lane must remain open to traffic flow
- Pull forward as cars in front of you leave
- Once your child is in the car, you may pull into the center lane to exit
- We encourage parents and students to communicate location via text if possible, after school hours
- Pull forward as cars in front of you leave

### OTHER NOTES

- Please follow direction from staff and volunteers
- Use the designated crosswalks
- Please DO NOT ENTER the Secondary campus from the Early Childhood Center parking lot
- Please be sure to use ONLY the right lane to exit the Renaissance campuses onto Trail Boss Lane - there are two incoming lanes



# CARPOOL

**Renaissance Secondary School** is pleased to partner with **Schoolpool**, a free program to make it easier to get to school and activities through carpooling.

**Why consider carpooling?** Carpooling has a number of different benefits for Renaissance Secondary School.

- It helps YOU: Carpooling helps share the load of transporting kids to and from school and after-school activities.
- It helps our school: Carpooling eases congestion on the road and around our school campus, creating a safer environment for students walking and biking.
- It helps our community: Carpooling is a way to meet nearby families who attend our school and get more connected to our school community.

Signing up for Schoolpool is free, easy, and secure! There is **no cost** to participate. Your information will only be shared with families from our school. To maintain the highest level of privacy and security, Renaissance Secondary School's registration link is unique to families attending our school.

**How do I participate?** It's simple!

1. Go to <https://mywaytogo.org/s/schoolpool-renaissaead23> and create an account and enter your address or intersection.
  - Pro-tip: Use a computer. While it works on a smartphone and tablet, there is more functionality on a computer.
2. Add comments to indicate interest, such as "can provide morning rides in exchange for afternoon rides," "student is in after-school activities," or "looking for a walk buddy in the mornings."
3. Find and contact interested families.

Here are some tips from carpooling experts to help you be successful:

- Get acquainted—contact the parents on your list and arrange a get-together prior to your first day carpooling.
- Exchange important information and emergency contacts.
- Decide on a schedule: How many days a week will you travel to/from school together? Who's driving on which days? What if a parent needs to switch a day?
- Plan ahead and be on time.
- Establish a back-up plan.
- Set ground rules.
- Have fun!

*The more families that register, the more likely you are to find good matches. Even if your family doesn't need a ride, consider signing up to drive other students. Your participation builds a stronger community for Renaissance Secondary School.*

## FEES

The unique and innovative programming at Renaissance Secondary requires additional funding in the form of student fees. Renaissance utilizes a **once per year flat fee of \$1,200** toward educational program needs\*. Fees are due in full on the first day of school.

These family contributions help offset the costs of programming, including:

- Adventure Education program (transportation, staff, equipment, etc.)
- Instructional Supplies (tools and materials, etc.)
- Field work (transportation, activity costs, etc.)
- Technology
- Books

Student fees are due no later than the first day of school and are non-refundable once the school year begins.

\*Out-of-state fieldwork and some other travel opportunities will require additional parent contributions.

## FINANCIAL AID

Families who qualify for free or reduced price meals may be eligible for financial aid awards for school fees.

### *Income Eligibility Guidelines*

- Families who qualify for reduced price meals are eligible for up to 50% waiver of fees.
- Families who qualify for free meals are eligible for up to 100% waiver of fees, with a suggested contribution of 5%.
- RSS Financial Aid Eligibility guidelines will be updated annually based on income eligibility guidelines provided by the U.S. Department of Agriculture at [www.fns.usad.gov](http://www.fns.usad.gov).
- Families who demonstrate extenuating circumstances of financial hardship may be eligible for student fee waivers on an individual basis.

Please visit [www.myschoolapps.com](http://www.myschoolapps.com) to complete the application.

## Bring Your Own Device (BYOD) - Technology Reminder



To fully participate in the classroom learning environment, each student must bring a minimum of a Chromebook-level device with them each day. Students should bring their device fully charged each day along with the charger. The device must be able to connect to the student Wi-Fi. Students will use their devices to access and save information from the Internet, collaborate with other students and teachers, and utilize productivity tools, such as Google Classroom and Infinite Campus. High School math students also need a TI-84 Plus Graphing Calculator.

Renaissance Secondary School has a limited number of Chromebooks and graphing calculators available to students under our Financial Aid program. Devices issued by the school are Renaissance Secondary School property and are issued on a per school year basis. If you believe your family may qualify for a loaner device, you can complete the request form on the RSS website: <https://www.renaissancesecondary.org/forms>



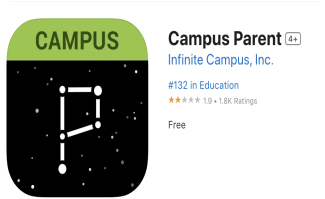
# GRADES AND CONFERENCES

## Standards-Based Grading at Renaissance Secondary

### How does standard based grading differ from traditional grading?

**Standards-based grading measures a student's mastery of a grade-level or subject standards by prioritizing the most recent, consistent level of performance.** In standards-based grading, a student's mastery of an academic concept is separated from a student's work habits. In standards based grading, later assignments may be weighted more than earlier assignments as students demonstrate their progress toward mastery.

### Where to find grades and attendance information?



Parent Portal & Infinite Campus Directions



## Listening Conferences (Beginning of the School Year)

These conferences are designed to allow parents/guardians and advisors an opportunity to lay the groundwork for a successful year by building a safe and welcoming community. Advisors and parents/guardians can get to know each other individually, setting the tone for collaboration and allowing advisors an important first glimpse at family priorities. To make Listening Conferences as productive as possible, *they are for parents/guardians and advisors only.*

This is a special opportunity for your child's advisor to listen to you.

## Fall Collective Conferences

In this hybrid approach to conferencing, your child will be expected to discuss his/her/their own progress and challenges so far this year. This process is critical for students as they learn to be more reflective, to talk about themselves as learners, and to take ownership in their learning. The role of the teacher in this conference is to bring insight, ideas and strategy suggestions to the table. We will also answer questions and offer timely and relevant feedback towards the child's progress.

- Your role in this conference is to listen, celebrate successes, ask questions, and discuss next steps in a goal oriented way. In our experience, anytime we bring families to the table with students in the lead, the resulting conversations help spark motivation and stamina for our learners in the weeks following--a powerful result for sure.

## Spring Student Portfolio

Renaissance strives to empower students to be leaders of their own learning; Spring Portfolio Presentations are a great opportunity to do so!

These presentations take the form of student-led, Advisor supported conversations, which provide an opportunity for students to prepare, reflect on, and discuss evidence of their learning and growth by way of student portfolios. These meetings differ from traditional parent-teacher conversations in that they place students at the helm of teacher-supported discussions with families about student progress and learning.



# RENAISSANCE SECONDARY SCHOOL

**2023-2024**

## **MIDDLE SCHOOL SUPPLY LIST**

### **Individual Student Supplies:**

- (1) - Chromebook or other laptop, with charger - *(If this presents a financial hardship, you might qualify for a [loaner](#) from the school.)*
- (1) - Casio® FX-300MS Scientific Calculator *\*(Middle school students who will be enrolled in Integrated Math I or II (High School level math) should purchase a Texas Instruments® TI-84 Plus Graphing Calculator instead.)*
- (1) - Crayola® Markers, Classic, Broad Tip, 8 ct.
- (1) - Colored Pencils, Full Length, Sharpened, 24 ct.
- (3) - Forest Choice® #2 Wood Case Pencil, Latex-free Eraser, Pre-sharpened, 12 ct.
- (1) - Combination lock for locker

### **Shared Supplies (Collected in Advisory):**

- (1) - \*Highlighters, Pocket, 5 Pack (Pink, Green, Orange, 2 Yellow)
- (1) - \*Wide Ruled Composition Book, 100 ct., Yellow
- (1) - \*Wide Ruled Composition Book, 100 ct., Red
- (2) - \*Wide Ruled Composition Book, 100 ct., Black
- (1) - \*2 Pocket Heavy Duty Poly Folder, Yellow
- (1) - \*2 Pocket Heavy Duty Poly Folder, Red
- (1) - \*Avery® 1" Durable Binder Slant Ring, Green
- (1) - \*Avery® 1" Durable Binder Slant Ring, Black
- (1) - \*Protractor, Plastic, 6" Semicircular
- (1) - \*Helix®/Fiskars Plastic Locking Compass, Safety Point, with Pencil, Assorted Colors
- (1) - \*Shatterproof Ruler, 12", English and Metric, 3-Hole Punched, Assorted Colors
- (1) - \*Sharpie® Permanent Marker, Ultra Fine Tip, Black
- (1) - \*Sharpie® Permanent Marker, Fine Tip, Black
- (3) - \*Forest Choice® #2 Wood Case Pencil, Latex-free Eraser, Pre-sharpened, 12 ct.
- (5) - \*Expo® Low Odor Dry Erase Marker, Chisel Tip, Black
- (1) - \*Scotties® Facial Tissues, 2-ply, 110 ct.
- (1) - \*Boulder Clean® Disinfectant Wipes, Flip Top Soft Pack, 72 ct.
- (1) - \*White Copy Paper Ream, 8.5" x 11", 20 lb., 92 Bright, 500 Sheets
- (1) - \*Highland® Self Stick Notes, 3" x 3", 100 sheets, Yellow
- (4) - \*Elmer's Extra-Strength Glue Stick, .28 oz.



# RENAISSANCE SECONDARY SCHOOL

## 2023-2024 HIGH SCHOOL SUPPLY LIST

### Individual Student Supplies:

- (1) - Chromebook or other laptop, with charger - *(If this presents a financial hardship, you might qualify for a [loaner](#) from the school.)*
- (1) - Texas Instruments® TI-84 Plus Graphing Calculator
- (1) - Sharpie® Permanent Marker Set, Fine Tip, Assorted Colors, 8 ct.
- (1) - Top Flight® Quad Composition Book, 4 sq./in., 9.75" x 7.5", 100 ct., Black
- (3) - Index Cards, 3" x 5" Ruled, 100 ct., White
- (2) - Dixon® Oriole #2 Pencils, Pre-Sharpened, Latex-free Eraser, 12 Ct., Yellow
- (6) - Paper Mate® Stick Pen, Medium Pt., Black
- (1) - Paper Mate® Stick Pen, Medium Pt., Blue
- (4) - College Ruled Spiral Notebook, 70 ct., 3-Hole Punched, Assorted Colors, 10.5" x 8"
- (1) - College Ruled Filler Paper, 8" x 10.5", 3-Hole Punched, 100 Sheets
- (1) - Crayola® Colored Pencils, Full Length, Sharpened, 12 ct.
- (1) - Crayola® Markers, Classic, Broad Tip, 8 ct.
- (2) - 2 Pocket Heavy Duty Poly Folder, Assorted Colors
- (1) - Highlighters, Pocket, 5 Pack (Pink, Green, Orange, 2 Yellow)
- (1) - Filexec® Easy View 1.5" 3-Ring Binder, Clear
- (1) - Sticker Label Poly Dividers, Multi-Color Tabs, 9" x 11", 8 ct.
- (1) - Avery® 3" Durable Binder with Slant Ring, Black
- (1) - Insertable Paper Dividers, Multi-Color Tabs, 9.25" x 11.5", 5 ct.
- (1) - Graph Filler Paper, 8" x 10.5", 4 sq./inch, 3-Hole Punched, 80 ct.
- (2) - Expo® Low Odor Dry Erase Markers, Chisel Tip, 4 ct., Assorted Colors (Black, Blue, Green, Red)
- (1) - Protractor, Plastic, 6" Semicircular
- (1) - Wooden Ruler with Metal Edge, 12", English & Metric, 3 Hole Punched
- (1) - Staedtler® Metal Compass, with Refill Lead
- (1) - Combination Lock for locker

### Shared Supplies (Collected in Advisory):

- (1) - Scotties® Facial Tissues, 2-ply, 110 ct.
- (1) - Boulder Clean® Disinfectant Wipes, Flip Top Soft Pack, 72 ct.
- (1) - Germ-X® Hand Sanitizer with Pump, 8 oz.

# *Got Questions?*

Visit our website

[renaissancesecondary.org](http://renaissancesecondary.org)

OR

Email us

[info@rensec.org](mailto:info@rensec.org)

