



Parent Crew Meeting Minutes May 4, 2021 @ 6pm

Attendees: Jammie Linn, Eileen Gordon, Amy Stuart, Matt Cosley, Shannon Andrus, and Ryan Harkin

Called to Order - 6:08 pm

Open Forum - no comments

PCF Items Overview

Budget - Jammie Linn

1. Modern Plate brought in \$550. This will be applied to the 2021-2022 PCF budget.
2. School Supply Fundraiser profits will be applied to the 2021-2022 budget as well.
3. 2020-2021 expenses have come in under budget by \$592.39.
4. 2021-2022 projected budget:
Income: Modern Plate (\$580) and School Supply (TBD)
Carry Over: Rocktober (\$1500) and PCF Buffer (\$2000)
Starting Budget (\$3000)
5. Strong, healthy budget!!!

Fundraising and Rocktober - Eileen Gordon

1. School Supply - Eileen, with help from Kim Browning, is planning this 2nd annual fundraiser. Eileen has tentative middle school and high school lists from the teachers. Lists will include both classroom as well as individual student supplies. Parents can buy a set of supplies online at wholesale prices with a percentage going back to the school. Fundraiser will be launching in the next two weeks.
2. Rocktober 2021 - This annual fundraiser will take place in October. Amy will meet with the board to discuss the 2021 need and how the

money will be used. PCF is waiting to see what event format will be allowed due to COVID restrictions. Planning will start during the summer months. Sign up if you are interested in helping.

3. Summer Floral Sale- PCF is partnering with a local garden center for a floral spirit day at their nursery near MedVed. 10% of sales will be given back to the school. Looking to schedule the event the first week of June. PCF hopes to partner with this garden center for the fall mum sale as well.

Staff Appreciation - Jammie Linn

1. This week is Staff Appreciation Week. The theme is “How SWEET it is to be taught by you.” Daily sweet treats are being put in the staff boxes and sweet goodies are set up in the staff lounge all week long. We’ve also been promoting the ‘Staff Favorites’ on the website for Staff Appreciation and end-of-the-year.
2. May 10, the final staff birthday treats will be put in the boxes for the May/ June birthdays.
3. Monthly staff snacks have continued (Feb: muffins/ March: cupcakes/ April: various fruit snacks and fresh fruit). May 19, the final monthly staff snack of the school year will be set up in the lounge. The theme is “Happy TRAILS to you.” Snacks will include a variety of trail mixes and bars.
4. Q3 meal kits (pasta theme) went home with staff when they returned from spring break. May 19, 4th quarter staff take home meal kits will be set up in the lounge along with the snacks. They are family-sized s’more kits for each staff member to take home to share with their families this summer.
5. All the staff spotlights for the year have been run in the newsletter and on social media.

Other Projects- Jammie Linn

1. Testing Kits- A huge “Thank You” to all the volunteers who put these together. Lisa Johnson said they were greatly appreciated by staff and students.
2. May 8 will be RSS’s first prom and after prom. The prom theme is “Enchanted Forest” and will be held at the White Pavilion in Downtown Castle Rock from 7-10pm. After prom will be at Main Event in Highlands Ranch from 10:30pm-1am. 56 tickets have been sold. We are looking

for interested volunteers to help with set up from 8-11am and clean up from 10pm-midnight on May 8. If you are interested, email Jammie Linn.

3. May 29 is graduation. The PCF board is helping to design and set up two displays for the event: welcome display and main stage display.

PCF Calendar - Next Meeting - August 2021

Adjourn - 6:30pm

*Following PCF Meeting: Outdoor Classroom Shade Committee meeting
(Shannon Andrus)