



# Parent Crew Meeting Minutes

May 3, 2022 – 5pm

RSS Commons – 3954 Trail Boss Ln, Castle Rock, CO 80104

Attendees: 10, including Head of School (Amy Stuart) and PCF board members (Jammie Linn, Eileen Gordon, and Casey Hymore)

Called to Order: 5:12pm (Jammie)

## Open Forum:

- No remarks

## PCF Items Overview (Jammie):

- Budget:
  - o The year is ending under budget with rollover funds for next year
- Fundraising:
  - o Modern Plate fundraiser brought in just over \$200
  - o School Supplies fundraiser through EduKits is planned for May
    - Janice Gonzales will be the coordinator
  - o Thank you to Eileen Gordon for being the Fundraising Committee Chair and PCF Vice President this year
- Staff Appreciation:
  - o Thank you to Brie Sellers for creating the weekly Staff Spotlights
  - o Monthly staff snacks and staff birthday treats are wrapping up this month
  - o Staff Appreciation Week is going on this week with the theme 'Plant, Grow, Bloom', and staff are receiving daily gifts and refreshments
  - o Thank you to Casey Hymore for being the Staff Appreciation Committee Chair and PCF Secretary this year
- Other Events:
  - o Thank you to Rachel Lund and Janice Gonzales for coordinating the student testing kits.
  - o Prom 2022 Casino Royale was a great success with a large turnout. We came in under budget, and there should be a rollover of funds for Prom 2023. Thank you to the Prom Committee, the setup and cleanup crews, and the staff chaperones.
  - o Upcoming Senior events include a Senior Sunset, Capstone Night, and the Senior Legacy gift.
  - o The Junior class is busy planning a movie night fundraiser and pancake breakfast fundraiser, as well as assisting in the planning of Graduation 2022.

- Announcement of 2022-2023 PCF Board:
  - President – Eileen Gordon
  - Vice President – Dani Newman
  - Secretary – Lyndsey Lucas
- Final farewell and thank you to current PCF President Jammie Linn and PCF Secretary Casey Hymore

Looking Ahead (Eileen):

- During the summer, planning will begin for Staff Appreciation events and Back to School Launch Night
- Similar fundraisers are planned for next year
- Parent Liaison positions will be transitioning to Activity Council positions
- Next PCF Meeting will be held August 16, 2022

Adjourn: 5:42pm (Eileen)